

HARVEY HADDEN SPORTS COMPLEX, NOTTINGHAM, NG8 4PB SUNDAY 21st September 2025

License Level 3 - 3EM250987

Meet to be held under Swim England Regulations and Technical Rules

Promoter Conditions and Entry Pack

1. General

- 1) The promoter is 'NOVA Centurion Swimming Club'.
- 2) The meet will be held under the relevant Swim England Regulations & Technical Rules and WPS Rules & Regulations.
- The competition is open to Swim England or other National Swimming Association registered swimmers only.
- 4) Swimmers are reminded that changing must not be carried out on poolside or within public areas such as the sports hall or café.
- 5) Verbal abuse directed at the promoter, officials, and any volunteer acting under the direction of the promoter, or any behaviour deemed to be against the spirit of the sport will not be tolerated. The promoter reserves the right to ask any person or persons behaving in this manner to leave any areas managed by the promoter for the remainder of the competition.

2. Meet Information

- 1) The meet is to be held at the Harvey Hadden Sports Village Swimming Pool in Nottingham.
- 2) The pool is 25m x 8 lanes each 2.5mtrs wide with Colorado Gen7 Electronic Timing and Track Start starting blocks. The depth will be a constant 2m throughout
- The meet is licensed Level 3 by Swim England.
- 4) The meet will operate a SPORTSYSTEMS results service. Live start lists and results will be available at www.swimmingmeetresults.co.uk/NOVA. Result sheets in PDF format will be available to download as soon as possible following the end of each session.
- Coaches / Team Manager passes for the day are £15 (to include start sheets & lunch only). These <u>must</u> be applied for in advance and will only be issued to individuals if they also hold a current "Swim England Free Accreditations for DBS, Safeguarding and Qualification Check" that covers the dates of this meet. Passes CANNOT be purchased on the day, if any coach/team manager is not wearing their pass AND Accreditation they will be asked to leave poolside.
- 6) Para-Swimmers, in addition to a coach a personal care assistant may be permitted for classes S1 to S5 & S11. A chaperone pass must be applied for in advance and is free of charge, the applicant must also hold a current "Swim England Free Accreditations for DBS, Safeguarding and Qualification Check" that covers the dates of this meet.
- Only authorised persons are allowed on the poolside and must display a valid pass at all times, unless a meet officials or meet volunteer.
- 8) If leaving the poolside for any reason swimmers must dress appropriately and suitable footwear must be worn.















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- 9) Swimmers entry and exit is via the changing rooms only. No other access points should be used by the swimmers before, during or after the meet.
- 10) Officials and Volunteers along with coaches should enter and exit poolside using the door at reception only and not through the changing rooms.
- 11) The use of mobile phones and the taking of photographs are <u>not permitted</u> on the poolside or changing village. Anyone found using a mobile phone in the changing village or adjacent areas will be immediately excluded from the competition and escorted off the premises.
- 12) All swimmers and other personnel must abide by the Health & Safety rules as laid down by the venue management. Any person contravening these rules may be excluded from taking any further part in the proceedings.

3. Entries

- 1) All meet information can be downloaded via the website www.novacenturion.co.uk. Any questions/Queries along with entries should be submitted to the meet administrator on email to meets@novacenturion.co.uk.
- 2) Swimmers age is at 21st September 2025.
- 3) The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
- 4) Entry times **must not** be faster than the published times. Times are short course (25m pool), with conversions allowed. All entries must have a submitted time, where one is not available from the National Rankings, a coaches estimated time will be acceptable.
- 5) There will be a warm up session available before the start of each racing session.
- The meet is first come first served basis with a closing date for all entries on Sunday 7th September 2025.
- 7) The preferred method of entry is using SPORTSYSTEMS Entry Manager. All Entries MUST be submitted by email to the meet administrator. Upon the close of entries and an accepted entry list is published, the BACS details will be returned to you for payment of your entries.
- 8) Where a number of swimmers are entering from one club it is requested that one person coordinate the entries and submits one entry file.
- 9) The entry fee is £8.50 per swim with SPORTSYSEMS Entry Manager return & £9.00 per swim for a manual entry.
- 10) Notification of accepted entries shall be via a list on the meet website.
- 11) Refunds will not be given for withdrawn swimmers or for entry errors or omissions attributable to the individual or their club.
- 12) The promoter reserves the right to return any entry not fulfilling the above requirements.















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4. Events and Age Groups

- 1) Events are 50m & 100m all strokes (not IM), and 200IM.
- 2) Age groups: 9, 10, 11, 12, 13, 14, 15/over.
- 3) All events are heat declared winners. Awards will be presented to the top 3 placed swimmers in each age group.

5. The Competition

- 1) All heats shall be spearheaded.
- All events will be heat declared winners.
- 3) It is the swimmers' responsibility to report to the Competitors' Stewards when their event is called, races will not wait for swimmers.
- 4) Over the top/side by side starts may be used at any time at the discretion of the lead referee.
- 5) A secondary strobe will be provided where it is requested by the athlete at the time of entry.

6. Withdrawals

- 1) If a swimmer is unable to swim or simply wishes to withdraw then it is important to notify the recorders. Known withdrawals prior to the meet should be notified immediately by email to: meets@novacenturion.co.uk no later than 6pm Saturday 7th June, start sheets will then be produced and be viewable via the website.
- 2) "On the Day" withdrawals must be notified to the stewards, but start lists will not be re-published, except due to an error made by out technical team.

7. Officials and Volunteers

We would not be able to run meets without the help of our amazing volunteers and officials. We do ask as part of our conditions that if you are sending 10 or more swimmers to our meet to please provide at least 2 officials for each session.

To sign up to officiate please visit: https://www.swim-meet.com/OfficialsSignup/NovaCenturion/

To Sign up as a volunteer please visit: https://www.swim-meet.com/VolunteersSignup/NovaCenturion/

Expense policy for officials:

- 45p per mile (20p per mile if a swimmer is competing) upto a maximum of £50
- Lunch and refreshments provided.
- Any other expenses will be considered at the discretion of the meet promoter
- Expenses Forms available from the timing room.















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MEET SCHEDULE

Session 1 - Sunday 21st September - Start: 9:00am						
101	Open/Male	200m	Individual Medley			
102	Female	100m	Butterfly			
103	Open/Male	100m	Butterfly			
104	Female	50m	Freestyle			
105	Open/Male	50m	Freestyle			
106	Female	100m	Breaststroke			
107	Open/Male	100m	Breaststroke			
108	Female	50m	Backstroke			
109	Open/Male	50m	Backstroke			

Session 2 - Sunday 21 st September - Start: TBC						
201	Female	200m	Individual Medley			
202	Open/Male	100m	Backstroke			
203	Female	100m	Backstroke			
204	Open/Male	50m	Breaststroke			
205	Female	50m	Breaststroke			
206	Open/Male	100m	Freestyle			
207	Female	100m	Freestyle			
208	Open/Male	50m	Butterfly			
209	Female	50m	Butterfly			















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Swimmers must NOT BE FASTER THAN the times below

SHORT COURSE TIMES (long course converted will be accepted)

All times below are based on 25m Pool

Open/Male Events	9years	10years	11years	12years	13years	14years	15/over
50m Freestyle	34.45	30.98	29.19	27.53	26.11	24.33	23.21
100m Freestyle	1.15.60	1.09.30	1.04.40	59.46	56.49	53.62	52.08
50m Backstroke	39.02	36.68	33.39	31.55	29.00	27.14	26.11
100m Backstroke	1.24.80	1.18.70	1.11.60	1.07.90	1.02.40	58.62	55.76
50m Breaststroke	45.70	40.85	38.04	35.10	32.48	30.86	28.75
100m Breaststroke	1.40.80	1.30.00	1.24.80	1.17.10	1.09.00	1.05.90	1.03.00
50m Butterfly	38.51	34.07	32.13	29.94	28.05	26.53	25.19
100m Butterfly	1.25.40	1.18.70	1.13.30	1.06.70	1.02.10	58.40	55.79
200m Individual Medley	3.05.70	2.48.80	2.37.80	2.27.00	2.18.40	2.09.30	2.05.30

Female Events	9years	10years	11years	12years	13years	14years	15/over
50m Freestyle	34.09	31.58	29.08	28.09	27.26	26.40	26.08
100m Freestyle	1.16.10	1.09.20	1.04.10	1.01.20	58.86	57.46	55.82
50m Backstroke	40.06	36.08	33.43	31.57	30.34	29.38	28.22
100m Backstroke	1.27.20	1.17.80	1.11.80	1.08.50	1.04.60	1.03.00	1.01.60
50m Breaststroke	45.93	41.42	37.37	35.39	34.16	33.10	31.64
100m Breaststroke	1.39.60	1.30.20	1.22.30	1.16.80	1.14.00	1.10.90	1.09.30
50m Butterfly	38.05	34.18	32.05	29.94	29.38	28.66	27.00
100m Butterfly	1.31.50	1.18.00	1.13.90	1.06.40	1.05.40	1.02.70	1.00.10
200m Individual Medley	3.10.20	2.50.30	2.38.40	2.27.40	2.24.40	2.19.00	2.15.10















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POOLSIDE PASSES

Passes must be ordered when entries are submitted and will be invoiced along with the total cost for your clubs entries. Passes are priced at £15 per pass for the competition. Maximum numbers of passes will be allowed as per the ratios mentioned in the Swim England Guidance as per item 8 below. Both the individual meet accreditation and the poolside pass must be displayed while on poolside.

Poolside passes will only be issued to those personnel displaying a valid accreditation, and must be collected from the team on the medals desk.

Only those accredited personnel showing a valid pass and accreditation will be allowed onto the poolside along with swimmers and event volunteers.

Accreditation must be ordered online using the meet accreditation system in advance of this competition. There is no charge for these accreditations online. https://www.swimmingresults.org/member_options

To get a valid accreditation online, each person must have the following:

- A valid in-date DBS with barred list check
- A valid safeguarding certificate logged with Swim England
- Either a valid Coaching Qualification, Team Manager Qualification or Chaperone status logged with Swim England
- A photo uploaded on the member options

Passes will only be issued to the maximum number of passes ordered by each club.

Clubs are required to cover within their individual risk assessments the required number of Coaches, Team Managers and Chaperones along with genders of these for their team for each session, as per the ratio guidance set out by Swim England.

Coaches and swimmers are responsible for keeping the poolside tidy, ensuring all litter is put in the bins/rubbish bags around the centre and not left on poolside.















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ENTRY FORM for Manual entries or Club use

Club	:						
Give	n Name:						
Fam	ily Name:						
DOB:			OPEN/MALE OR FEMALE				
ASA	Reg No:	Email:					
Con	tact Name:	Phone:					
	EVENT	TICK TO ENTER	TIME IF NOT ON RANKINGS				
	50m Freestyle						
	100m Freestyle						
	50m Backstroke						
	100m Backstroke						
	50m Breaststroke						
	100m Breaststroke						
	50m Butterfly						
	100m Butterfly						
	200m Individual Medley						
١	Number of entries	@ £	29.00 =				
	Number of Coaches Pa	asses@	£15.00 =				
	TOTAL =						

Once entries are processed, an invoice with payment details will be sent

CLOSING DATE ON OR BEFORE SUNDAY 7th SEPTEMBER 2025
THIS MEET WILL BE FILLED ON A FIRST COME FIRST SERVED BASIS

Please return to Email: meets@novacenturion.co.uk











