



COACH/TEAM MANAGER PACK

8 JUNE 2025

NOVA Centurion are very much looking forward to welcoming you to our Open Meet on the 8th June at Harvey Hadden, Nottingham. This document has been written assuming that the meet will be short course (25m) due to issues with the boom.

Prior to attending the meet, please read this document for important information and if you have any questions please do not hesitate to contact Michelle Parkins at michelle.parkins@novacenturion.co.uk.

Withdrawals

So we can run the meet as efficiently as possible please email any withdrawals to meets@novacenturion.co.uk by 6pm, 7th June - the start lists will then be published online during the evening for review.

Withdrawals after this time will not be amended on the start lists, but we would appreciate if you can let our stewards know so they are not looking for missing swimmers.

Points of contact at the meet

If you require any assistance during the meet please find Michelle Parkins, who will often be found in the timing suite.



Entrance to poolside

Please note that ALL swimmers must enter the poolside through the changing village.

Coaches and Team Managers can enter poolside via the door in reception, but please note that to enter the door will be locked but will be manned at all times to allow access.

Poolside access will be no earlier than 7:30am.

Coach/Team Manager Pass

For those who have purchased coach/team manager passes, accreditation must be ordered online using the meet accreditation system in advance of this competition.

Please go to: https://www.swimmingresults.org/member_options and select the first option available for accreditation.

To get a valid accreditation online, each person must have the following:

- a) A valid in-date DBS with barred list check
- b) A valid safeguarding certificate logged with Swim England
- c) Either a valid Coaching Qualification, Team Manager Qualification or Chaperone status logged with Swim England
- d) A photo uploaded on the member options

Please ensure all coaches/team managers bring their printed accreditation to the medals table for verification.



Tea/Coffee/Lunch

Tea/coffee and pastries will be available in Studio 2 from 8am – if you are unsure where the studio is, please ask at the medal table. Lunch will be served approximately 11:45am.

Poolside Seating

There will be plenty of space around the pool for all clubs – therefore please do not bring chairs. The only chairs allowed poolside will be those supplied by the centre for use by officials and event staff only.

Lockers are available to store swim bags if needed for £1.

Marshalling

If you haven't attended one of our meets before, please note that marshalling for heats is located by the entrance to the poolside from the changing village.

Warm Up Schedule

The provisional timeline can be found here:

https://www.swimmingmeetresults.co.uk/NOVA/2025-June-SSS/Documents/JS25_Meet_Time_Line.pdf

As this meet is now planned to be run as short course, the South Pool will be open throughout the meet for constant warm up/swim down. This is to be managed by coaches and team managers. However, if we have reports of the pool not be used as intended there is the risk that it can be closed for all, so we appreciate that swimmers are monitored at all times.



There will be no specific lanes for clubs but the schedule is as follows – both pools will be available for warm up:

Session 1	8:00 to 8:25AM Open/Male
	8:30 to 8:55AM Female
Session 2	12:30 to 12:55PM Female
	1:00 to 1:25PM Open/Male

Photography

We will have an official photographer poolside during Session 1 – we will share more details after the meet how photos can be purchased.

The use of mobile phones and the taking of photographs are **not permitted** on the poolside or changing village. Anyone found using a mobile phone in the changing village or adjacent areas will be immediately excluded from the competition and escorted off the premises.



We are also pleased to announce that SportySwim will be onsite all weekend with a wide variety of swimwear on sale.

We do just ask that swimmers please wear footwear and are dry and appropriately dressed when they visit the stand.